

## **Services**

*Whatever the size of your project or complexity of your situation,  
**Accessibility Design has the right tools for the job.***

We understand the process of design and construction, and are efficient and effective as we prepare your home for both your current and future needs. We use our expertise, thirteen years of experience, and our full-service approach to guide you and your entire team through the sometimes complicated and difficult process of new construction or renovations.

Our full set of services can be used as a tool to ensure the success of your project.

### **Services Offered by Accessibility Design:**

- Plan Review
- Home Access Site Visit
- Design and Consultation
- Funding Research
- Construction and Drafting Documents
- Product Recommendation
- Budget Assistance
- Proposals/Bid Gathering
- Project Management
- Site Visits
- Contractor Checklist and Post-Occupancy Education

## Services

### **Plan Review**

You have a floor plan and simply need some general guidance? Send us your proposed design. Then after conducting a phone interview, we review the design and solutions and make recommendations for access features and details to be incorporated. We may redline (edit) the floor plan, propose products to be explored, enclose standard detail sheets and/or create sketches to convey our ideas to you and your builder. We can then continue to work with you as your advocate during construction to answer questions as your project continues if necessary. (This service is suggested for new construction only.)

### **Home Access Site Visit with or without a Home Modification Assessment Report**

This is the starting point for many of our clients. During this meeting, you guide us through your home and we verbally address limitations and reveal possibilities for further access, safety, and ease of maintenance for your home. This two to three hour (average) session sheds light on the overwhelming decision whether you should renovate, relocate or build new. Construction limitations can also be addressed as well budget and real estate value constraints.

### **Design and Consultation**

Good design depends upon understanding needs and goals. The more we know about your situation, the more successful the design we create will be. As part of our services, we conduct an extensive needs assessment to gather the information necessary to customize your home for you and your needs. Conceptual drawings and sketches will be produced during the process of design development, space planning, and conceptual integration of products.

### **Funding Source Research and Assistance**

Access solutions require money to be implemented -- sometimes more money than is immediately available. We work with you to find sources of funding and to research application requirements for available programs and grants.

### **Construction and Drafting Documents**

In the construction world, construction drawings are the tool for communication. Precise, professional drawings are essential to receiving accurate bids, timely permits, and detailed-oriented construction. Accessibility Design can provide hand-drawn or computer-generated documents (construction drawings) for this use.

## Services

### **Architectural, Interior, and Assistive Product Research and Recommendations**

In some cases where the built environment creates a barrier, an innovative product can take it away. There are hundreds of new assistive products introduced every year -- some of which might be ideal for your project. We travel regularly to national product shows and meet with vendors and innovators of specialty products. From grab bars to elevators, from flooring to sinks, we have done the research so you and your contractor don't have to. We can recommend or specify these specialty products, assist in the purchasing process, and oversee and coordinate their installation.

### **Budget and Cost Estimate Assistance**

Construction is expensive and paying close attention to your budget is important. With the experience gained from hundreds of renovations, we can assist in establishing realistic expectations of how far your budget will go and be the watchdog for areas and features that may push or reduce your expenses.

### **Proposals and Bid Gathering**

Choosing the right contractor for your project can be difficult especially if each of your bidders is offering a different solution (for example, design, products, finishes, timeframe, etc.). We help you select a contractor based on "apples to apples" comparisons, allowing you to accurately evaluate and compare bids and contractors. We separate the design from the construction and create a detailed request for bids with product specifications, construction plans and drawings, and a written scope of services. When the bids are submitted, we evaluate them for missing or misinterpreted issues or services, and guide you through the appropriate selection for your project needs.

### **Project Management**

Many unforeseen decisions can arise during the construction phase of any project, large or small. We assist with coordination of project elements and decisions during this phase, keep you informed, and protect your interests as the project progresses. For example, we help you and your contractor with communication, change order requests, third party reimbursements/billing, vendor communication, and project completion/phase scheduling.

## **Services**

### **Site Visits**

A committed representative on the job site with your best interests in mind makes a positive difference in the outcome. During the construction phase, we become your advocate on the job site and visit the site regularly to observe the contractor and sub-contractors. This ensures that key dimensions are observed, the craftsmanship is of top quality, and the job is completed successfully. The number of visits required depends upon the size of the project and the level of detail involved.

### **Contractor Checklist and Post-Occupancy Education**

The job is not truly done until we know that every task has been accomplished and that you're completely comfortable with your new environment. We assist with creating a checklist for project completion. We also educate you, your caregiver, and family on the safety, use and maintenance of accessible features and products.